

# Safety Committee Meeting

October 17, 2007

## Members Present:

Val Pariseau	Terry Lukesic
Mary Lou Seibel	Sheila Goltra
Jan Holt	Jessica Oleman
Steve Snyder	Barbara Villaruel
Janice Snyder	Ken Gilbert
Suzanne Collette	Vicki Bielenberg
Tony Morrison	Lori Williams
Helen Jacobs	Sara Baltucci
Tonja Everest	Carol Swank

## Members Absent:

Kathy Bond	Mary Hardenbrook
Patty Nordyke	Charlene Moe
Kelli Stahr	Leo Gonzalez
Jim Gould	Robb Bell
Jim McGowan	Doug Pigman
Leslie Romine	

Meeting Dates: Nov 14, Dec 19, Jan 16, Feb 20, March 19, April 16, May 21

TRAINING: Housekeeping, Paulette was not able to attend the meeting today, but provided this handout titled "Housekeeping is Everyone's Job". Please review this with your staff during your next staff meeting; also post it on the bulletin board for a reminder.

INJURIES: Reviewed the injuries since the last meeting, 3 new claims, 2 of the claims could have been preventable if the employee followed the safety tools that are available. Please remind your staff the importance of slowing down, and following the safety precautions.

OSHA: Fairmount received a visit for an inspection last month. As advised they called Paulette from Wilson-Heirgood, and the Physical Plant. Jim was available to do the walk through with the inspector and Paulette. The Safety Member is encouraged to go on the inspection with the group. Only 3 items were identified as a safety issue, and where not fineable.

BUILDING CONCERNS: MMS: outside lights between buildings need replaced; & bus lane drain needs cleaned, Helen took note of these items and will check into them. Annex: intercom doesn't work, door lock doesn't work, fire alarm doesn't work, doors in time out room opens in, need them to open out; these items need to have a new work orders completed. Fairmount: need 2 fire alarm covers, also having problem with mosquitoes, need work order completed to have gutters cleaned and old tires removed. Oak: fire extinguisher height, need 2 fire alarm covers, also have talked with Jim regarding placing a sign asking visitors to check in at the office, suggested that they check with other schools to see how they deal with the public using there track/park during school hours. Periwinkle: questioned when the filters get changed; Helen noted that they are done 3 times a year, and there should be a filter replacement log on file at the building. If the classroom is still noticing problems, they can complete a work order for the Physical Plant to do a walk through in the classroom to see what could be causing the air problems; light switch in classroom needs repaired, work order is needed. South Shore: door stops on outside doors on module need to be removed or repaired causing tripping hazard; new track where old tree was removed, roots are starting to break the track, work order needs to be completed for both items. Tangent: need of parking lights, with the coming time change it will become more of a problem, this is a funding issue, Helen is aware of the problem and will check into it. Transportation: new parking lot has an edge that has caused some tripping hazards; Helen stated that it would need a work order completed to have it painted as caution awareness.

Present meeting: Adjourned: 4:50pm